



## State of New Jersey

Department of the Treasury

Division of Taxation

PO Box 269

Trenton NJ 08695-0269

# **NOTICE TO EMPLOYERS AND OTHER PREPARERS OF 2021 W-2 WAGE AND TAX STATEMENTS**

In order to assist New Jersey employers and other preparers of Form W-2, Wage and Tax Statements, regarding the proper reporting of Calendar Year 2021 withholdings of employee contributions for:

- Unemployment Insurance
- Workforce Development/Supplemental Workforce Fund
- New Jersey Disability Insurance
- Family Leave Insurance

The New Jersey Department of Labor and Workforce Development and the New Jersey Division of Taxation have established official 2021 W-2 reporting guidelines for New Jersey. For information related to the New Jersey Department of Labor and Workforce Development call (609) 633-6400.

Filled-in sample W-2s showing the placement of the required New Jersey information are attached.

General information regarding preparation of Form W-2 and the placement of State Income Tax data can be obtained by calling the Taxation Customer Service Center at (609) 292-6400.

# 2021 W-2 SAMPLE: PREFERRED

## How to Report Worker Contributions for Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund, State Disability Insurance, Family Leave Insurance, Employee Withholding for New Jersey Gross Income Tax

		a. Employee's Social Security number				
b Employer identification number (EIN)		1 Wages, tips, other compensation		2 Federal income tax withheld		
c Employer's name, address, and ZIP code		3 Social Security wages		4 Social Security tax withheld		
		5 Medicare wages and tips		6 Medicare tax withheld		
		7 Social Security tips		8 Allocated tips		
d Control number		9		10 Dependent care benefits		
e Employee's first name and initial		Last name		Suff.		
f. Employee's address and ZIP code		11 Nonqualified plans		12a See instructions for box 12		
		13. Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay <input type="checkbox"/>		12b C O D E		
		14. Other <b>UI/WF/SWF - 153.85</b> <b>DI - 649.54</b> <b>DI P.P. # XXXXXXXXXXXX</b>		12c C O D E		
				12d C O D E		
15 State <b>NJ</b>	Employer's state ID number <b>234-567-890/000</b>	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name
	<b>FLI P.P. #</b>	<b>XXXXXXXXXXXX</b>	<b>386.96 - FLI</b>			

**W-2**

Wage and Tax Statement

**2021**

Department of Treasury - Internal Revenue Service

**New Jersey Taxpayer Identification Number**

Call the New Jersey Division of Taxation's Customer Service Center at (609) 292-6400 or the New Jersey Department of Labor and Workforce Development at (609) 633-6400 if you are unsure of your New Jersey Taxpayer Identification Number.

**Family Leave Insurance Private Plan Number (FLI P.P. #)**

To be entered only by employers who have an approved contributory Private Family Leave Insurance Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

**Worker Contributions**

- Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund
- State Disability Insurance
- Family Leave Insurance

Please Note:  
The Taxable Wage Base for UI/WF/SWF purposes for 2021 is \$36,200. The Taxable Wage Base for DI and FLI purposes for 2021 is \$138,200

**Disability Insurance Private Plan Number (DI P.P. #)**

To be entered only by employers who have an approved contributory Private Disability Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

# 2021 W-2 SAMPLE: ACCEPTABLE ALTERNATE

## How to Report Worker Contributions for Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund, State Disability Insurance, Family Leave Insurance, Employee Withholding for New Jersey Gross Income Tax

		a. Employee's Social Security number			
b Employer identification number (EIN)		1 Wages, tips, other compensation		2 Federal income tax withheld	
c Employer's name, address, and ZIP code		3 Social Security wages		4 Social Security tax withheld	
		5 Medicare wages and tips		6 Medicare tax withheld	
		7 Social Security tips		8 Allocated tips	
d Control number		9		10 Dependent care benefits	
e Employee's first name and initial		Last name		Suff.	
f. Employee's address and ZIP code		11 Nonqualified plans		12a See instructions for box 12	
		13. Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay <input type="checkbox"/>		12b C O D E	
		14. Other		12c C O D E	
				12d C O D E	
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax
NJ	234-567-890/000				153.85 649.54
	DI P.P. # XXXXXXXXXXXX		FLI P.P. #	XXXXXXXXXXXX	386.96
					20 Locality name UI/WF/SWF DI FLI

**W-2**

Wage and Tax Statement

**2021**

Department of Treasury - Internal Revenue Service

**Disability Insurance Private Plan Number (DI P.P. #)**

To be entered only by employers who have an approved contributory Private Disability Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

**New Jersey Taxpayer Identification Number**

Call the New Jersey Division of Taxation's Customer Service Center at (609) 292-6400 or the New Jersey Department of Labor and Workforce Development at (609) 633-6400 if you are unsure of your New Jersey Taxpayer Identification Number.

**Family Leave Insurance Private Plan Number (FLI P.P. #)**

To be entered only by employers who have an approved contributory Private Family Leave Insurance Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

**Worker Contributions**

- Unemployment Insurance, Workforce Development Partnership Fund/ Supplemental Workforce Fund.
- State Disability Insurance
- Family Leave Insurance

Please Note:  
The Taxable Wage Base for UI/WF/SWF purposes for 2021 is \$36,200. The Taxable Wage Base for DI and FLI purposes for 2021 is \$138,200

# 2021 W-2 SAMPLE: ACCEPTABLE ALTERNATIVE

## How to Report Worker Contributions for Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund, State Disability Insurance, Family Leave Insurance, Employee Withholding for New Jersey Gross Income Tax

		a. Employee's Social Security number				
b Employer identification number (EIN)		1 Wages, tips, other compensation		2 Federal income tax withheld		
c Employer's name, address, and ZIP code		3 Social Security wages		4 Social Security tax withheld		
		5 Medicare wages and tips		6 Medicare tax withheld		
		7 Social Security tips		8 Allocated tips		
d Control number		9		10 Dependent care benefits		
e Employee's first name and initial		Last name		Suff.		
f. Employee's address and ZIP code		11 Nonqualified plans		12a See instructions for box 12		
		13. Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay <input type="checkbox"/>		12b C O D E		
		14. Other		12c C O D E		
		UI/WF/SWF - 153.85 DI - 649.54 FLI - 386.96		12d C O D E		
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name
NJ	234-567-890/000				XXXXXXXXXX	DI P.P. #
					XXXXXXXXXX	FLI P.P. #

**W-2**

Wage and Tax Statement

**2021**

Department of Treasury - Internal Revenue Service

**New Jersey Taxpayer Identification Number**

Call the New Jersey Division of Taxation's Customer Service Center at (609) 292-6400 or the New Jersey Department of Labor and Workforce Development at (609) 633-6400 if you are unsure of your New Jersey Taxpayer Identification Number.

**Worker Contributions**

- Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund
- State Disability Insurance
- Family Leave Insurance

Please Note:  
The Taxable Wage Base for UI/WF/SWF purposes for 2021 is \$36,200. The Taxable Wage Base for DI and FLI purposes for 2021 is \$138,200

**Disability Insurance Private Plan Number (DI P.P. #)**

To be entered only by employers who have an approved contributory Private Disability Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

**Family Leave Insurance Private Plan Number (FLI P.P. #)**

To be entered only by employers who have an approved contributory Private Family Leave Insurance Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.