

Email message – June 29, 2023

**TO:** State Biweekly and State Monthly Certifying Officers

**FROM:** New Jersey Division of Pensions & Benefits (NJDPB)

**SUBJECT: Important Information – Contacting the NJDPB**

The NJDPB has experienced a recent increase in email inquiries from State employees via the internal Microsoft Outlook Global address list for Pensions and Benefits. Many of these employee emails have contained personal, protected information and have been sent to the entire NJDPB staff. For the protection of member information, Certifying Officers should advise their employees not to send emails to this NJDPB Outlook email address.

To ensure security and to avoid delays in response, please advise employees to contact the NJDPB only through the following communication channels:

- Email – <https://nj.gov/treasury/assets/contact/pensions/contact-pensions.shtml>; or [pensions.nj@treas.nj.gov](mailto:pensions.nj@treas.nj.gov)
- Live Chat – the Chat widget is located on the MBOS home page and on our public website
- In-person Counseling Appointments – <https://nj.gov/treasury/pensions/counselor-appts.shtml>
- Live Video Counseling Appointments – <https://nj.gov/treasury/pensions/counselor-appts-video.shtml>
- Call Center phone line – (609) 292-7524

These methods of communication are also conveniently accessible on our Contact Information web page: <https://nj.gov/treasury/pensions/contact.shtml>

Thank you for your attention to this important matter.