

DEPARTMENT OF COMMUNITY AFFAIRS

SUMMARY BY PROGRAM
(amounts expressed in thousands)

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----		
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	1988 Adjusted Approp	Requested	Recom- mended
3,121	388	116	3,625	3,371			
4,604	883	-262	5,225	5,205	3,411	3,461	3,461
3,576	3	44	3,623	3,450	9,168	12,207	12,207
1,744	3,155	387	5,286	4,612	3,938	3,982	3,982
3,211	3	-62	3,152	3,143	1,898	1,818	1,818
3,036	---	94	3,130	3,126	2,802	2,596	2,596
---	---	---	---	---	1,189	1,083	1,083
4,770	---	---	4,770	4,770	5,694	5,963	5,963
24,062	4,432	317	28,811	27,677	4,520	6,640	5,119
					<u>32,620</u>	<u>37,750</u>	<u>36,229</u>
3,372	3	105	3,480	3,450			
525	25	275	825	825	5,522	3,760	3,760
950	4	141	1,095	1,085	1,200	1,905	1,905
1,010	1	20	1,031	992	1,441	1,363	1,363
2,144	---	35	2,179	2,138	1,233	1,236	1,236
200	200	---	400	267	2,408	2,392	2,392
					450	550	550
8,201	233	576	9,010	8,757	<u>12,254</u>	<u>11,206</u>	<u>11,206</u>
3,087	74	843	4,004	3,874			
					3,842	4,010	4,010
3,087	74	843	4,004	3,874	<u>3,842</u>	<u>4,010</u>	<u>4,010</u>
35,350	4,739	1,736	41,825	40,308	48,716	52,966	51,445

22. DEPARTMENT OF COMMUNITY AFFAIRS
40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT
41. COMMUNITY DEVELOPMENT MANAGEMENT

OBJECTIVES

1. To maintain the fiscal integrity of local governments, and provide intense financial, professional, and technical assistance in strengthening their fiscal, managerial and functional systems.
2. To continue neighborhood preservation activities throughout the state by providing grants and technical assistance to municipalities for the establishment of neighborhood rehabilitation programs, the development of revitalization strategies, and construction of low and moderate income housing.
3. To provide for the protection of the health, safety, welfare and rights of the residents of the State's rooming and boarding homes.
4. To preserve the existing multi-family housing stock in the State and protect the health and safety of the occupants.
5. To protect the public safety by ensuring that all buildings constructed in New Jersey meet required uniform construction standards.
6. To ensure that all the areas of the State are protected by a uniform, minimum fire safety code and that uniform and thorough fire safety inspections protect the public whenever buildings which pose a serious life safety hazard are found.
7. To administer the Safe and Clean Neighborhoods Program, the Supplemental Safe Neighborhoods program and the Supplemental Fire Services program and to continue to provide for walking patrolmen and neighborhood revitalization.
8. To protect purchasers of units in condominiums, cooperatives, retirement communities and other planned real estate developments by regulating such developments and requiring full and fair disclosure in their disposition.
9. To provide federal rental assistance payments to low income families and rehabilitation of existing housing units, with a special emphasis on services to the mentally and physically handicapped.
10. To provide a central staff agency to serve as a clearinghouse and information and referral service on general municipal law, local government problems and matters of concern to local officials, and to provide information on the status of the federal and State aid systems as they relate to local government finance.
11. To maximize the effectiveness of existing landlord/tenant laws and regulations by means of programs of information, education, training, outreach and enforcement, and to perform functions mandated by the Truth in Renting Act and tenants' rights legislation.
12. To continue neighborhood preservation and neighborhood preservation balanced housing activities throughout the State by providing grants and technical assistance to municipalities for the establishment of neighborhood rehabilitation programs and the development of revitalization strategies.
13. To continue providing to the residents of the State the opportunity to acquire low and moderate income housing through the efforts of the Council on Affordable Housing.
14. To continue addressing the needs of the homeless through prevention measures and to provide adequate shelter through rehabilitation and expansion of existing shelters.
15. To continue the orderly development of the Hackensack Meadowlands emphasizing solid waste management, the development of Dekorte Park and mass transit needs while ensuring the environmental integrity of the 20,000 acre district.

Program Classifications

01. Housing Code Enforcement--Inspects, registers and issues appropriate certificates of registration and occupancy for hotels, motels and multiple dwellings; encourages participation in the cooperative housing inspection program; and maintains a statewide inventory of hotels and motels.
02. Housing Services--Provides services in such areas as Truth in Renting (C46:8-43), the Relocation Assistance program (CS2:31B-1), the regulation of limited dividend and non-profit housing agencies (CS5:16-1 et seq.), assistance to established housing authorities (CS5:14A-1) and redevelopment agencies (C40:55C-1), and administers a federally funded leased housing assistance program and the Small Cities Community Development Block Grant program. The Revolving Housing Development and Demonstration Grant program (CS2:27D-59 et seq.) provides funds to public and private agencies in an attempt to prevent and eliminate blighted urban areas; introduces communities to alternate programs for low and moderate income housing; provides housing design assistance for renewal projects, planned unit development and new communities, and provides funding for neighborhood preservation and multi-family rehabilitation projects. The Prevention of Homelessness program provides assistance for the homeless by providing emergency accommodations, rental assistance and interest rate subsidies to low and moderate income families for affordable housing. The Shelter Assistance program provides loans and grants to boarding homes throughout the State so that owners may correct code violations, renovate existing structures, or purchase facilities to increase the number of bedspaces and available shelters.
04. Local Government Services--Provides assistance to local governments and authorities in developing and strengthening managerial, planning and financial competence; provides research on local government finance and other operational data; and administers, evaluates and reviews all federal general revenue sharing funds distributed to New Jersey local governments.
06. Uniform Construction Code--Ensures that all buildings are constructed to meet uniform standards; ensures that all local construction code officials are competent through a licensing program and all pre-manufactured buildings shipped into the State conform to the code (CS5:13A-1, CS2:27B-119); administers the New Home Warranty program (C46:3B-1 et seq.); and enforces the Planned Real Estate Full Disclosure Act (C45:22A-1).
12. Boarding Home Regulation and Assistance--Provides for the health, safety and welfare of all those who reside in rooming and boarding houses in the State; promotes the growth and continued improvement of boarding homes; and ensures that all State agencies work in unison for the protection and care of the residents of rooming houses, boarding houses and residential health care facilities. Provides rental assistance to residents of boarding homes for rental payments necessitated by the construction or acquisition of life safety improvements through the Boarding House Rental Assistance Fund. This program is funded from the Casino Revenue Fund and General Fund revenues.

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT
 41. COMMUNITY DEVELOPMENT MANAGEMENT

17. Fire Safety (CS2:27D-192 et seq.)--Provides services under the Uniform Fire Safety Act including research and planning, fire code enforcement, National Fire Incident Reporting System, training and technical assistance, inspection of State owned and leased buildings, licensing and warranting of fire systems installers, monitoring and compliance.
20. Hackensack Meadowlands Development Commission (C13:17-1 et seq.)--Responsible for the preservation and physical development of 20,000 acres of salt water swamps, meadows and marshes in the Hackensack Meadowlands.

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
EVALUATION DATA				
Housing Code Enforcement				
Housing Inspection				
Buildings registered.....	94,678	96,725	95,000	100,000
Building units registered.....	852,102	861,772	850,000	900,000
Dwelling units requiring inspection.....	170,420	172,344	170,000	182,000
Dwelling units inspected.....	89,048	119,661	125,000	140,000
Percentage of dwelling units inspected.....	52%	69%	74%	77%
Cost per unit inspected, State.....	\$13.00	\$17.00	\$21.00	\$24.00
Cost per unit inspected, local.....	\$18.00	\$19.50	\$24.00	\$27.00
Housing Services				
Neighborhood Preservation				
Neighborhood improvement projects.....	34	34	35	35
Balanced housing projects.....	-----	32	55	80
Housing obligation units.....	-----	1,040	1,400	2,500
Homelessness Prevention				
Households assisted.....	2,260	2,661	2,600	3,600
Shelter beds created.....	(a)	(a)	300	450
Relocation Assistance				
Families receiving State relocation funds.....	1,150	1,149	1,150	1,100
Relocation assistance programs approved.....	36	35	40	35
Complaints resolved.....	63	61	65	60
Local Government Services				
Managerial Competence				
Requests for managerial competence assistance.....	620	660	674	675
Governmental units receiving assistance.....	554	573	602	605
Local units receiving general management assistance.....	110	120	130	133
Requests for Local Public Contracts Law assistance received and processed.....	370	370	375	385
Number of local units receiving EDP assistance.....	7	7	7	10
Number of EDP operations approved.....	35	18	22	25
Number of deferred compensation plans approved.....	20	25	30	30
Number of cooperative purchasing programs approved.....	4	3	3	5
Number of joint insurance pools approved.....	1	1	3	3
Technical assistance publications prepared and distributed.....	3	2	3	2
Number of municipalities receiving self insurance assistance.....	3	6	9	9
Number of municipalities approved to join existing joint insurance pools.....	4	15	15	25
Number of municipal clerk examinations administered.....	121	50	100	75
Number of municipal clerk certificates issued.....	353	100	100	70
Review Coordination				
Requests for review of applications for federal financial assistance by State agencies, local units of government and profit and non-profit organizations received and processed.....	499	600	600	466
Requests for review of federal direct development activity received and processed.....	33	40	40	34
Financial Regulation				
Local government budgets approved.....	588	588	588	588
Research and Revenue Sharing				
Registered municipal accountants, municipal finance officers and tax collectors assisted.....	1,576	1,576	1,576	1,600
Local governments receiving verification of revenue sharing entitlement, annual debt statements reviewed and supplemental debt statements reviewed.....	588	588	588	588
Number of Tax Collector certificates issued.....	30	34	34	60
Number of Municipal Finance Officers certificates issued.....	25	30	30	60
Number of annual reports distributed.....	1,100	1,200	1,200	1,200
Number of budget amendments reviewed.....	1,900	2,100	2,100	2,000
Legislative comments rendered.....	2,000	2,000	2,000	1,000
Safe and Clean Neighborhoods				
Municipalities receiving assistance.....	50	50	50	51

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT
 41. COMMUNITY DEVELOPMENT MANAGEMENT

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
Percentage of funds used for "safe" programs.....	85%	85%	85%	85%
Percentage of funds used for "clean" programs.....	15%	15%	15%	15%
Patrolmen employed through program.....	1,167	1,167	1,167	1,180
Firefighters employed through program.....	50	50	50	50
Supplemental Safe Neighborhoods Program				
Municipalities eligible for assistance.....	480	480	480	480
Number of municipalities receiving grants.....	400	450	450	450
Police officers employed through program.....	1,065	1,100	1,100	1,192
Supplemental Fire Services Program				
Municipalities eligible for assistance.....	559	559	559	559
Number of municipalities receiving grants.....	350	350	350	350
Number of fire districts eligible for assistance....	170	170	170	170
Number of fire districts receiving grants.....	100	100	130	170
Firefighters employed through program.....	76	76	85	273
Percentage of funds used for firefighters.....	17%	17%	20%	30%
Percentage of funds used for equipment.....	83%	83%	80%	70%
Urban Aid				
Municipalities receiving urban aid.....	49	48	48	51
Authority Regulation				
Authority budgets approved.....	190	250	250	250
Special district and other authority budgets approved.....	185	190	190	190
Authority project financing proposals reviewed.....	174	160	160	160
Authorities assisted.....	104	185	185	200
Registered municipal accountants and certified public accountants assisted.....	75	100	100	135
Number of budget amendments approved.....	117	150	150	170
Number of resource recovery contracts approved.....	4	5	5	5
Uniform Construction Code				
Permits issued.....	9,009	10,707	11,000	11,000
Inspections.....	28,419	28,379	30,000	30,000
Officials licensed.....	2,767	3,262	3,400	3,400
Plans reviewed.....	473	633	900	1,000
PREL projects registered.....	278	563	550	600
Boarding Home Regulation and Assistance				
Evaluations.....	2,506	2,514	2,500	2,600
Reevaluations.....	3,016	2,854	3,000	2,800
Closings--imminent hazard.....	12	11	13	12
Permanent licenses.....	2,117	2,597	2,900	3,400
Fire Safety				
Life hazards registered.....	18,715	27,133	35,000	45,000
State inspections performed.....	3,000	3,052	4,000	4,800
Fire inspectors certified.....	2,514	2,601	2,700	2,700
Equipment installers registered.....	(b)	(b)	(b)	4,000
State owned/leased buildings inspected.....	958	229	600	600
Technical assistance contracts.....	2,940	2,985	1,500	2,500
National Fire Incident Reporting Participating organizations.....	180	206	400	400

(a) Data not available for fiscal years 1986 and 1987.

(b) Equipment Installers not yet registered for fiscal years 1986 through 1988.

POSITION DATA

Budgeted Positions.....	348	388	453	458
Housing Code Enforcement.....	99	100	99	100
Housing Services.....	28	43	44	51
Local Government Services.....	89	97	104	104
Uniform Construction Code.....	58	66	63	61
Boarding Home Regulation and Assistance.....	50	50	50	49
Fire Safety Program.....	24	32	32	32
Fire Safety Inspection Programs.....	-----	-----	61	61
Positions Budgeted in Lump Sum Appropriations.....	67	114	111	111
Authorized Positions--Federal.....	121	125	157	157
Authorized Positions--All Other.....	78	196	54	54
Total Positions.....	614	823	775	780

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT
 41. COMMUNITY DEVELOPMENT MANAGEMENT

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
3,121	388	116	3,625	3,371	Housing Code Enforcement	01	3,411	3,461	3,461
4,604	883	-262	5,225	5,205	Housing Services	02	9,168	12,207	12,207
3,576	3	44	3,623	3,450	Local Government Services	04	3,938	3,982	3,982
1,744	3,155	387	5,286	4,612	Uniform Construction Code	06	1,898	1,818	1,818
3,211	3	-62	3,152	3,143	Boarding Home Regulation and Assistance	12	2,802	2,596	2,596
3,036	---	94	3,130	3,126	Fire Safety Program	17	1,189	1,083	1,083
---	---	---	---	---	Fire Safety Inspection Program	18	5,694	5,963	5,963
4,770	---	---	4,770	4,770	Hackensack Meadowslands Development Commission	20	4,520	6,640	5,119
24,062	4,432	317	28,811	27,677	Total Appropriation		32,620	37,750	36,229
<u>Distribution by Object</u>									
<u>Personal Services--</u>									
56	---	---	56	56	Board Members (7@ \$8,000)		56	56	56
8,801	5	2,210	11,266	11,245	Salaries and wages		11,224	11,332	11,332
250 S	---	---	---	---	Positions converted		193	177	177
9,107	5	2,210	11,322	11,301	Total Personal Services		11,473(a)	11,565	11,565
153	---	128	281	280	Materials and Supplies		269	292	292
949	---	584	1,533	1,526	Services Other Than Personal		1,065	1,655	1,655
568	---	15	583	583	Maintenance and Fixed Charges		548	505	505
<u>Special Purpose--</u>									
800	---	-100	700	700	Cooperative housing inspection	01	800	800	800
50 S	---	---	50	50	Continuing care retirement community regulation and financial disclosure	02	---	---	---
---	---	---	---	---	Project self-sufficiency	02	1,500	---	---
---	46 R	-16	30	29	Truth in renting	02	33	40	40
---	---	---	---	---	Neighborhood preservation-fair housing (c)	02	1,025	1,025	1,025
500	832	-250	1,082	1,082	Council on Affordable Housing	02	1,400	1,600	1,600
---	2,100 R	-2,020	80	---	Planned Real Estate Development		---	---	---
140 S	---	---	140	140	Full Disclosure Act	06	195	195	195
---	---	---	---	---	Testing for radon gas and radon progeny at residential dwellings	06	---	---	---
1,756	---	---	1,756	1,756	Boarding Home Rental Assistance Fund	12	1,200	1,000	1,000
200	---	-4	196	196	Fire safety public education program	17	300	---	---
---	248 R	-248	---	---	Control-Housing		---	---	---
---	781 R	-781	---	---	Code Enforcement	01	---	---	---
---	---	---	---	---	Control-Uniform		---	---	---
11	---	---	11	11	Construction Code	06	---	---	---
---	---	---	---	---	Compensation awards		---	---	---
3,457	4,007	-3,419	4,045	3,964	Total Special Purpose		6,453	4,660	4,660
<u>Grants--</u>									
---	---	---	---	---	Office of Housing Advocacy-grants to non-profits for administration	02	---	1,000	1,000
---	---	---	---	---	Shelter assistance	02	1,000	2,000	2,000
2,800	---	---	2,800	2,781	Prevention of homelessness	02	2,800	4,800	4,800
150 S	---	---	150	---	River Edge police	04	---	---	---
50 S	---	---	50	50	Special aid to Middlesex County--John E. Toolan		---	---	---
---	---	---	---	---	Kiddie Keep Well Camp	04	150	---	---
---	---	---	---	---	Public service training internships	04	---	200	200

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT
 41. COMMUNITY DEVELOPMENT MANAGEMENT

-----Year Ending June 30, 1987-----					Year Ending -----June 30, 1989-----			
Orig. & (S)Supplemental	Reapp. & (R)Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1988 Adjusted Approp	Requested	Recommended
2,000	5	---	2,000	2,000				
---	---	---	---	---				
420	---	---	420	420	17	---	---	---
---	---	---	---	---	18	4,290	4,290	4,290
500	---	---	500	500	20	420	315	315
---	---	---	---	---	20	250	816	466
100	---	---	100	100	20	100	125	110
3,750	---	---	3,750	3,750	20	3,750	4,884	4,228
---	---	---	---	---	20	---	500	---
9,770	---	---	9,770	9,601		12,760	18,930	17,409
58	420	799	1,277	422		52	143	143
					OTHER RELATED APPROPRIATIONS			
146,027	15,015	5,498	166,540	151,046		207,950	221,505	221,505
170,089	19,447	5,815	195,351	178,723		240,570	259,255	257,734
7,023	---	---	7,023	7,023		4,800	4,000	4,000
177,112	19,447	5,815	202,374	185,746		245,370	263,255	261,734
					Federal Funds			
---	{ 1,403 R }	---	44,586	40,501	02	46,955	69,347	69,347
---	{ 43,183 R }	---	97	---	04	---	---	---
---	{ 97 }	---	5	---	17	---	---	---
---	{ 5 }	---	44,688	40,501		46,955	69,347	69,347
					All Other Funds			
---	{ 8,384 R }	---	34,442	4,485	02	825	1,120	1,120
---	{ 26,058 R }	---	344	---	04	---	---	---
---	{ 344 }	---	1,575	1,624	06	2,460	3,103	3,103
---	{ 66 }	3	178	177	12	---	---	---
---	{ 1,575 R }	---	8,452	5,837	18	---	---	---
---	{ 71 }	---	45,060	12,123		3,285	4,223	4,223
---	{ 107 R }	3	292,122	238,370		295,610	336,825	335,304
---	{ 824 }	---						
---	{ 7,628 R }	---						
---	{ 45,057 }	---						
177,112	109,192	5,818	292,122	238,370		295,610	336,825	335,304

It is recommended that receipts in excess of the amount anticipated for housing code enforcement, not to exceed \$450,000, be appropriated for additional code enforcement activities subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the amount hereinabove for the Truth in renting account be payable out of the revenue derived from the sale of truth in renting statements, including fees, fines, and penalties. If receipts are less than the amount anticipated, the appropriation shall be reduced proportionately.

It is further recommended that the unexpended balance as of June 30, 1988 in the Truth in renting account together with any receipts in excess of the amount anticipated be appropriated.

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT
41. COMMUNITY DEVELOPMENT MANAGEMENT

It is further recommended that the amount hereinabove for the Council on Affordable Housing and operating expenses of neighborhood preservation be payable from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1968, c. 49 (C46:15-8) and from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1975, c. 176 (C46:15-10.1).

It is further recommended that local government authority audit fees be appropriated for expenses of audits, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that Uniform Construction Code fees received in excess of the amount anticipated be appropriated for expenses of code enforcement activities subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the unexpended balance as of June 30, 1988 in the Planned Real Estate Development Full Disclosure Act account together with any receipts in excess of the amount anticipated be appropriated.

It is further recommended that the amount hereinabove for the Planned Real Estate Development Full Disclosure Act account be payable out of those receipts, fees, fines, and penalties supporting the Planned Real Estate Development Full Disclosure Act, P.L. 1977, c. 149 (C45:22A-21 et seq.), and out of any amount remaining therein. If receipts are less than anticipated, the appropriation shall be reduced proportionately.

It is further recommended that, notwithstanding the provisions of section 2 of P.L. 1979, c. 121 (CS2:270-124.1), a sum not to exceed \$1,000,000 be appropriated from the Uniform Construction Code Revolving Fund for the purpose of such fund; provided, however that any receipts and balances in excess of \$1,000,000 in the Uniform Construction Code Revolving Fund shall lapse.

It is further recommended that such sums as may be required for the registration of builders and reviewing and paying claims under the New Home Warranty and Builders Registration Act, P.L. 1977, c. 467 (C46:38-1 et seq.) be appropriated from the Home Warranty Security Fund in accordance with section 7 of P.L. 1977, c. 467 (C46:38-7).

It is further recommended that pursuant to section 15 of P.L. 1983, c. 530 (CS5:14k-15), the Commissioner shall determine, at least annually, the eligibility of each boarding house resident for rental assistance payments; and appropriations made from the General Fund to the Boarding Home Rental Assistance Fund created pursuant to section 14 of P.L. 1983, c. 530 (CS5:14k-14), may be used by the Commissioner to make payments to the Housing Finance Agency, in the form of rental assistance or otherwise, necessary to meet debt service on Housing Finance Agency life safety improvement loans.

It is further recommended that in addition to the amount requested hereinabove for the Boarding Home Rental Assistance Fund, such additional funds as may be required for the purpose of the program be appropriated pursuant to section 17 of P.L. 1983, c. 530 (CS5:14k-17), and subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the amount hereinabove for the Fire Safety Inspection Program program classification be payable out of the fees and penalties derived from bureau activities. If the receipts are less than anticipated, the appropriation shall be reduced proportionately.

It is further recommended that the unexpended balance as of June 30, 1988 in the Fire Safety Inspection Program program classification together with any receipts in excess of the amount anticipated, be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that additional sums, not to exceed \$250,000, required to allow the Local Finance Board to exercise supervisory responsibility over municipalities subject to section 21 of P.L. 1981, c. 211 (CS2:27BB-95.1 et seq.), in the fiscal year be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that such amounts necessary for the payment of principal and interest for outstanding notes of the Hackensack Meadowlands Development Commission be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

- (a) The 1988 appropriation has been adjusted for the allocation of the salary program.
- (b) Appropriation of \$50,000 distributed to applicable operating accounts.
- (c) Program funded in FY 1987 by an off-budget appropriation. Appropriation data related to FY 1987 reflected in All Other Funds.

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY
55. RELATED SOCIAL SERVICES PROGRAMS

OBJECTIVES

1. To promote and encourage advocacy for the aging population at the federal, State, county and municipal levels in order to ensure that the elderly will not be deprived of their rights, privileges, entitlements or benefits.
2. To continue to adequately meet the needs of New Jersey's disadvantaged population through community based organizations and agencies of local government.
3. To maintain a sound and flexible program which strengthens the role of women in society and expands the rights and opportunities of all women in New Jersey through legislation and advocacy as well as technical assistance and training programs for career development.
4. To provide the means for local initiatives to respond to the demands for services by the State's hispanic community.

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY
 55. RELATED SOCIAL SERVICES PROGRAMS

5. To promote, advocate and insure, as a whole and in particular cases, the adequacy of the care received, and the quality of life experienced, by elderly patients, residents and clients of institutional facilities within this State.
6. To increase energy conservation and reduce the utility costs of low income households through the weatherization of single and multi-family dwellings.
7. To assure through the County Offices on Aging that congregate and in-home nutrition services are provided on a daily basis to residents aged 60 years and older with emphasis on those in greatest need.
8. To provide adequate legal services to the poor and disadvantaged citizens of New Jersey.
9. To continue to serve as an effective and visible advocate for the elderly through programs for the aging.
10. To assess and respond to the recreation needs of New Jersey's citizens through the Governor's Council on Physical Fitness and Sports, with special emphasis on opportunities for the mentally retarded and physically handicapped through events such as the Special Olympics and the Tournament of Champions.
11. To provide assistance to elderly citizens who have been found by the court to need a guardian or conservator and to administer those services in order to provide a better quality of life for each individual represented.

Program Classifications

05. Community Resources--Provides assistance to local governments, non-profit groups, legal service agencies and other local organizations in improving the quality of life for the State's indigent population. In addition to serving as the New Jersey Office of Economic Opportunity (CS2:27D-7), provides technical, financial and programmatic aid in many areas, including youth services, the development of new and better ways to assist the disadvantaged, legal services, community action agencies, community development concepts, the hispanic community, and new weatherization concepts.

The State Legal Services Office provides funds for representation in civil matters for those unable to afford representation.

The Office of Hispanic Affairs provides financial and supportive services for Federal and foundation funding of innovative projects at the State and local level. Programs developed include special impact projects for assistance to Spanish-speaking organizations, narcotics addiction control programs, job employment programs and housing renovation projects.

07. Sports and Recreation--Provides financial and technical assistance in physical fitness, recreation and health related issues in order to improve the well being of the citizens of the State. State supported programs include fitness and physical education, educational programs, athletic programs for the handicapped in conjunction with the New Jersey's Commission on Recreation for the Handicapped, and special event such as clinics and conferences.

Special Olympics--Supported through volunteers, a statewide program of sports training and athletic competition for mentally, physically, and learning disabled children and adults.

08. Programs for the Aging--Provides financial and technical assistance in order to develop and implement activities designed to improve the quality of life for the State's older residents. These programs are financed with both State and federal funds. The Division on Aging (CS2:27D-28.1) provides funds for a wide range of comprehensive programs, including nutrition, outreach services, transportation projects, health, leisure activities and education.

14. Ombudsman's Office--The Ombudsman for the Institutionalized Elderly (CS2:27G-1 et seq.) receives, investigates and resolves complaints concerning health care facilities serving the elderly, and initiates actions to secure, preserve and promote the health, safety, welfare and the civil and human rights of the institutionalized elderly.

15. Women's Programs--Maintains a sound program which strengthens the role of women in society and expands the rights and opportunities of all women in New Jersey through legislation as well as programs dealing with employment, domestic violence, sexual assault and alcohol, narcotics and drug abuse.

16. Office of the Public Guardian (NJSAS2:27G-20 et seq.)--Provides a public guardianship program for elderly adults who have been found by the courts to be in need of a guardian or conservator. Assistance is maintained by caseworkers who oversee the personal as well as financial needs of clients who lack such support from family members.

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
EVALUATION DATA				
Community Resources				
Legal services assistance to clients.....	11,000	10,000	10,000	10,000
Hispanic population served.....	80,000	80,000	80,000	80,000
Community action agencies.....	26	26	26	26
Youth Corps participants.....	600	600	600	800
Sports and Recreation				
Handicapped recreation programs.....	70	45	45	45
Handicapped athletic programs.....	4	4	4	4
Number of handicapped athletes helped through Special Olympic programs.....	40,000	40,000	40,000	50,000
Number of handicapped persons served through recreation programs.....	(a)	(a)	6,000	8,250
Handicapped training and technical assistance provided.....	3,420	3,420	3,420	3,500

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY
 55. RELATED SOCIAL SERVICES PROGRAMS

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
Programs for the Aging				
Persons (60+) receiving assistance through:				
Nutritional services.....	62,200	63,000	63,500	64,500
Social/Supportive services.....	450,000	460,000	460,500	450,000
Persons (60+) referred to other agencies.....	84,000	86,000	87,000	90,000
Senior Citizen Information and Referral Service.....	13,240	35,000	38,500	39,500
County Offices on Aging County offices receiving State aid.....	21	21	21	21
Congregate Housing Services Program				
Persons served.....	575	650	985	1,132
Projects and grants.....	23	24	42	44
Site locations.....	27	23	50	51
Ombudsman's Office				
Institutionalized elderly.....	101,000	101,000	103,000	105,000
Total number of complaints.....	3,461	3,814	4,195	4,447
Involving administration/staff.....	229	252	277	305
Involving financial concerns.....	165	182	200	220
Involving residential care/abuse.....	1,049	1,153	1,268	1,395
All other.....	2,018	2,227	2,442	2,686
Nursing homes visited.....	1,249	1,374	1,511	1,692
Boarding homes visited.....	76	84	92	101
Residential health care facilities/sheltered care visited.....	119	228	250	275
Cases referred to enforcement agencies.....	533	590	649	714
Women's Programs				
Clients served by Women's Hot Line.....	11,300	16,000	20,000	24,000
Displaced homemakers served by funded programs.....	2,700	2,500	4,000	5,000
Participants in Domestic Violence Training				
Law enforcement/judiciary.....	1,450	1,000	1,000	1,000
Educators.....	(b)	1,000	1,000	1,000
Health service workers.....	(b)	1,000	1,000	1,000
Others.....	2,400	3,000	3,000	3,000
Outreach to membership of statewide women's organizations.....	9,500	5,000	8,000	9,000
Outreach to private sector employers.....	200	100	300	900
Public Guardian				
Number of inquiries.....	(a)	(a)	250	400
Number of cases handled.....	(a)	(a)	80	200

POSITION DATA

	56	73	80	96
Budgeted Positions.....	56	73	80	96
Community Resources.....	5	7	10	6
Sports and Recreation.....	-----	-----	-----	6
Programs for the Aging.....	16	17	19	18
Ombudsman's Office.....	25	33	33	33
Women's Programs.....	10	16	18	18
Office of the Public Guardian.....	-----	-----	-----	15
Positions Budgeted in Lump Sum Appropriations.....	23	21	25	10
Authorized Positions--Federal.....	81	81	83	83
Authorized Positions--All Other.....	8	11	8	8
Total Positions.....	168	186	195	197

(a) Data not available for this item in Fiscal Year 1986 and Fiscal Year 1987.

(b) Data not available for this item in Fiscal Year 1986.

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1987-----					Year Ending -----June 30, 1989-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
3,372	3	105	3,480	3,450	Community Resources	05	5,522	3,760	3,760
525	25	275	825	825	Sports and Recreation	07	1,200	1,905	1,905
950	4	141	1,095	1,085	Programs for the Aging	08	1,441	1,363	1,363
1,010	1	20	1,031	992	Ombudsman's Office	14	1,233	1,236	1,236
2,144	---	35	2,179	2,138	Women's Programs	15	2,408	2,392	2,392
200	200	---	400	267	Office of the Public Guardian	16	450	550	550
8,201	233	576	9,010	8,757	Total Appropriation		12,254	11,206	11,206

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY
 55. RELATED SOCIAL SERVICES PROGRAMS

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----				
Orig. & (S)Supplemental	Reapp. & (R)Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1988 Adjusted Approp	Requested	Recommended	
1,829	---	162	1,991	1,932					
---	---	---	---	---					
---	---	---	---	---					
1,829	---	162	1,991	1,932					
156	---	-45	111	110					
524	---	11	535	520					
116	---	-20	96	95					
---	---	---	---	---					
75	---	---	75	74	05	100	100	100	
10 S	---	---	10	---	05	---	---	---	
331	---	---	331	331	05	---	---	---	
3	---	---	3	3	08	331	331	331	
70	---	---	70	70	08	3	3	3	
---	---	---	---	---	08	---	---	---	
15	---	---	15	15	08	99 S	---	---	
---	---	---	---	---	08	15	15	15	
---	---	---	---	---	08	100	100	100	
91	---	---	91	90	14	170	170	170	
---	---	---	---	---	15	91	91	91	
7	---	---	7	7	15	50 S	---	---	
100	---	---	---	---	15	7	7	7	
125 S }	---	---	225	225	15	324	324	324	
200	200	---	400	267	16	---(b)	---	---	
---	---	8	8	8		---	---	---	
1,027	200	8	1,235	1,090					
1,250	---	---	1,250	1,250	05	1,750	1,750	1,750	
1,025	---	---	1,025	1,025	05	1,025	1,325	1,325	
---	---	---	---	---	05	---	200	200	
---	---	---	---	---	05	100	---	---	
---	---	---	---	---	05	50	50	50	
25 S	---	---	25	25	05	50	---	---	
125 S	---	---	125	125	05	---	---	---	
5 S	---	---	5	5	05	200	---	---	
70 S	---	---	70	70	05	75	---	---	
90 S	---	---	90	90	05	70	---	---	
150 S	---	---	150	150	05	90	---	---	
---	---	---	---	---	05	90	---	---	
60 S	---	---	60	60	05	75	---	---	
25 S	---	---	25	25	05	60	---	---	
---	---	---	---	---	05	---	---	---	

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY
 55. RELATED SOCIAL SERVICES PROGRAMS

-----Year Ending June 30, 1987-----					Year Ending -----June 30, 1989-----			
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
---	36	---	36	---				
	188							
	{ 2,211 R }	-1	2,398	2,238				
---	2,435	---	2,434	2,238				
15,095	48,971	7,986	72,052	67,523				
					All Other Funds			
					05	---	---	---
					08	2,520	2,400	2,400
						2,520	2,400	2,400
						80,890	75,725	75,725

It is further recommended that receipts from the Office of the Public Guardian and the unexpended balance in the Public Guardian account as of June 30, 1988 be appropriated.

- (a) The 1988 appropriation has been adjusted for the allocation of the salary program.
- (b) Appropriation of \$450,000 has been distributed to the applicable operating accounts.

70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 76. MANAGEMENT AND ADMINISTRATION

OBJECTIVES

1. To maximize efficiency in all departmental operating programs and to maintain and continue to improve budgeting and accounting, personnel, grant policy and procedures, operational analysis, office automation, data processing, public information and both the State and Federal legislative review subsystems.
2. To enhance the delivery of services to local governments and constituent groups by evaluating the impact of changing Federal and State aid systems and by initiating and advocating priority legislation and other actions in their best interest.
3. To maintain an effective affirmative action policy.
4. To continue to undertake needed special research studies for the Governor, the Commissioner, the Legislature and local governments.

Program Classification

99. Management and Administrative Services--Provides, through the office of the Commissioner, executive and management leadership for the Department and provides staff services for grant coordination and management, fiscal control, data processing, personnel, public information, management services, legislative review and intergovernmental relations. In addition, the Department (C52:27D et seq.) provides assistance in improving the management, financial and planning capability of New Jersey's 567 municipalities and 21 counties.

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
AFFIRMATIVE ACTION DATA				
Male Minority	52	64	67	75
Male Minority %	6.2	6.3	6.7	7.5
Female Minority	134	166	168	175
Female Minority %	15.9	16.2	16.8	17.5
Total Minority	186	230	235	250
Total Minority %	22.0	22.5	23.5	25.0
POSITION DATA				
Budgeted Positions	91	91	93	98
Positions Budgeted in Lump Sum Appropriations	1	---	9	5
Authorized Positions--All Other	5	5	7	7
Total Positions	97	96	109	110

22. DEPARTMENT OF COMMUNITY AFFAIRS--Continued
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 76. MANAGEMENT AND ADMINISTRATION

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1987-----					Year Ending -----June 30, 1989-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATION	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
3,087	74	843	4,004	3,874	Management and Administrative Services	99	3,842	4,010	4,010
3,087	74	843	4,004	3,874	Total Appropriation		3,842	4,010	4,010
<u>Distribution by Object</u>									
<u>Personal Services--</u>									
2,358	---	677	3,035	3,033	Salaries and wages		3,063	3,089	3,089
---	---	---	---	---	Positions converted		---	77	77
2,358	---	677	3,035	3,033	Total Personal Services		3,063(a)	3,166	3,166
27	---	9	36	36	Materials and Supplies		27	27	27
559	---	-101	458	457	Services Other Than Personal		602	608	608
71	---	7	78	75	Maintenance and Fixed Charges		71	79	79
<u>Special Purpose--</u>									
53	---	---	53	53	Affirmative action and equal employment opportunity programs		60	60	60
13	---	---	13	13	Compensation awards		13	---	---
66	---	---	66	66	Total Special Purpose		73	60	60
6	74	251	331	207	Additions, Improvements and Equipment		6	70	70
<u>OTHER RELATED APPROPRIATIONS</u>									
3,034	---	---	3,034	3,034	Total Debt Service		2,846	2,973	2,973
6,121	74	843	7,038	6,908	Total General Fund		6,688	6,983	6,983
<u>Federal Funds</u>									
---	79	---	79	---	Management and Administrative Services		---	---	---
---	79	---	79	---	Total Federal Funds		---	---	---
<u>All Other Funds</u>									
---	{ 829 272 R }	112	1,213	808	Management and Administrative Services		---	---	---
---	1,101	112	1,213	808	Total All Other Funds		---	---	---
6,121	1,254	955	8,330	7,716	Grand Total		6,688	6,983	6,983

(a) The 1988 appropriation has been adjusted for the allocation of the salary program.

NOTES